

## **PART 1.0**

### **INTRODUCTION**

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The Online Interstate Roster and Referral Guide (IRG) provides State IV-D agencies with the information needed to process interstate child support enforcement cases. The Federal Office of Child Support Enforcement (OCSE) maintains this information, which includes State child support enforcement profiles and State addresses for child support enforcement contact and payment information. In addition, the Child Support Enforcement Network 2000 (CSENet 2000) uses the addresses and Federal Information Processing Standards (FIPS) Codes contained in the IRG to assist in the processing of interstate child support enforcement cases.

This document provides information for public viewing of the State profiles and the FIPS codes/Addresses in the online IRG. By default, the general public can view all State profiles; some State and County addresses/FIPS Codes; and all International, Central OCSE, and Regional addresses. Edit capabilities are not provided to the public.

### **1.1 Background**

In the past, State IV-D agencies have found that methods of accessing and maintaining State profile, addresses, and FIPS Code information to be inadequate and burdensome. This situation was compounded because the addresses and FIPS Codes reside on the mainframe at the Social Security Administration's National Computer Center (NCC), and the passwords for the mainframe expire when not used at least once every 30 days and are difficult and time-consuming to reinstate.

In 1997, OCSE implemented a pilot program to place the State profiles onto the OCSE web site. The States could browse all State profiles on the web, and several States piloted the ability to directly update their own State profiles. During this period, OCSE or the States updated the addresses and FIPS Codes, which resided on the NCC mainframe. The pilot project was a success, and the States recommended that the State profiles, addresses, and FIPS Codes be made accessible via a web site.

OCSE held meetings with State sub-workgroups for requirements gathering, analysis, and concept verification. The results of those meetings were presented at State conferences and were modified as necessary with approval from OCSE. OCSE designed the online IRG based on requirements and system constraints, such as legislation or changes to the development or production environment.

The Online IRG provides the States with a more effective and efficient way of viewing and updating profile, address, and FIPS Code information. It consolidates data that was previously only available through numerous discrete sources into a centralized, automated repository that can be accessed directly through the OCSE web site. The Online IRG consists of two parts: the State Profile System and the FIPS Codes and Address System. The State Profile System contains State profiles, which provide an overview of each State's interstate child support enforcement procedures. The FIPS Codes and Address System is an online directory of all pertinent Federal, State, county, and international addresses and FIPS Code information.